SLOVENSKO
OGRODJE
KVALIFIKACIJ

Pogrebni sodelavec / pogrebna sodelavka

Selected qualifications

Name of qualification	Funeral assistant
Translated title (no legal status)	Funeral assistant
Type of qualification	Nacionalna poklicna kvalifikacija, SOK raven 5
Category of qualification	Poklicna kvalifikacija
Admission requirements	At least one year's experience in the funeral sector, supported by authentic documents showing the time and content of the work carried out (for example: letters of reference, reports signed by the person responsible, contracts, proof of student work, declarations, etc.)
ISCED field	Izobraževalne vede in izobraževanje učiteljev
Qualification level	SQF 5 EQF 4

Learning outcomes

The candidate is able to:

- plan, prepare, organise, carry out and control own work;
- ensure the quality and performance of work in the working environment in accordance with the regulations, professional guidelines and codes of practice in the funeral and cemetery sector;
- communicate with dignity and respect with clients, customers and colleagues and develop a respectful attitude towards the deceased and their relatives;
- accept orders for funeral services and keep records of the deceased, clients and graves;
- prepare the deceased for burial or cremation and prepare the burial site;
- organise and/or carry out the procedure for the burial of the remains;
- organise and conduct the funeral ceremony;
- use modern information and communication equipment and observe the rules of business communication;
- to manage safety measures, to protect their own health and the health of others and to act in accordance with the principles of sustainable development.

Accessors

The examination and assessment is carried out by the NPK Examination and Certification Boards appointed by the National Examination Centre (RIC). The members of the Board must be licensed by the RIC. They can be found here.

Assessment and completion

uring the guidance process the candidate prepares a portfolio, which is assessed by a committee. If the portfolio submitted by the candidate contains authentic, valid and adequate proof of the knowledge, skills and competences defined in the occupational standard, the committee may:

- validate the contents of the occupational standard in full,
- validate the contents of the occupational standard in part and define the knowledge, skills and competence to be verified,
- refuse to validate any of the contents of the occupational standard because the candidate has not provided proof of any of the knowledge, skills and competences defined in the occupational standard, in which case it will verify the occupational standard in full.

METHODS OF VERIFICATION OF VOCATIONAL KNOWLEDGE AND SKILLS
Practical examination by oral defense.

Condition for obtaining certificate

Candidates demonstrate attainment of the knowledge, skills and competences defined in the catalogue of standards of vocational knowledge and skills.

Awarding body

Providers of procedures for identifying and validating NVQs are entered in a register of providers maintained in the collection of the national information centre for vocational qualifications. These are: vocational schools, businesses, B2B training centres, adult education centres and chambers of commerce.

URL

https://www.nrpslo.org/podrobnosti/izvajalec-pregled/35633561