SLOVENSKO
OGRODJE
KVALIFIKACIJ

Magister arhivistike in dokumentologije/magistrica arhivistike in dokumentologije

Selected qualifications

Doktor znanosti/doktorica znanosti s področja geografije	⊗
Doktor znanosti/doktorica znanosti s področja poslovne ekonomije	⊗
Doktor znanosti/doktorica znanosti s področja varstva okolja	⊗
Compare Selected	Clear

Name of qualification
Magister arhivistike in dokumentologije/magistrica arhivistike in dokumentologije

Translated title (no legal status)
Master of Arts in archival and documentation science

Type of qualification
Diploma druge stopnje

Category of qualification
Izobrazba

Type of education
Master's education

Duration
2 years

Credits
120 credits

Admission requirements

• A completed first-cycle study programme in a relevant field and at least 180 credits (under the Bologna system); or
• a completed study programme leading to a professional higher education qualification or an academic higher education qualification in a relevant field (pre-Bologna system); or
• a completed equivalent study programme set out in the previous indents in another field and completed additional course units amounting to 10 credits.

ISCED field

Field
Družbene vede, novinarstvo in informacijska znanost

ISCED subfield

subfield bibliotekarstvo in informacijska znanost

Qualification level

SQF 8
EQF 7
Second level

Learning outcomes

The qualification holder will be able to:

- demonstrate understanding of how a relevant institution or service operates,
- demonstrate knowledge and understanding of the history and development of archival and documentation sciences,
- plan and manage an effective archival and documentation service,
- demonstrate knowledge and understanding of the development of institutions and the relevant internal structures of the creators of archival material,
- demonstrate understanding of archival and documentation sciences, and their influence on the operation of modern organisations,
- demonstrate familiarity with the traditional forms of creating and dealing with documents,
- analyse documents,
- understand documents as an information medium and their influence on creating information,
- work with various user groups,
- analyse and address specific problems in archival and documentation sciences,
- apply the fundamental knowledge in archival and documentation sciences in an interdisciplinary way,
- place new information and interpretations in the context of development of professional functions,
- demonstrate familiarity with, plan and use information and communication technologies and systems,
- perform all expert tasks to obtain, store and process material and information,
- provide long-term maintenance of, and manage, transform and migrate typewritten and printed data and documents,
- demonstrate familiarity with the possibilities and solutions of an interdisciplinary approach to addressing problems related to documentation and its metadata.

Assessment and completion

Examination performance is graded as follows: 10 (excellent); 9 (very good: above-average knowledge but with some mistakes); 8 (very good: solid results); 7 (good); 6 (adequate: knowledge satisfies minimum criteria); 5–1 (inadequate). In order to pass an examination, a candidate must achieve a grade between adequate (6) and excellent (10).

Progression

In order to progress to the second year, students must have passed all first-year examinations, for a total of at least 40 credits.

Transitions

Third-cycle doctoral study programmes (SQF level 10)

Condition for obtaining certificate

To complete their studies, students must complete all course units prescribed by the study programme.

Awarding body

Alma Mater Europaea – European Centre, Maribor

URL

http://en.almamater.si/?checkCo=true