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# Diplomirani ekonomist (vs)/diplomirana ekonomistka (vs)

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## Selected qualifications

Name of qualification	Diplomirani ekonomist (vs)/diplomirana ekonomistka (vs)
Translated title (no legal status)	Bachelor of Applied Arts in economics
Type of qualification	Diploma prve stopnje (VS)
Category of qualification	Izobrazba
Type of education	Professional bachelor's education
Duration	3 years
Credits	180 credits
Admission requirements	<ul style="list-style-type: none"><li>• Matura or</li><li>• vocational matura; or</li><li>• school-leaving examination (prior to 1 June 1995) under any four-year secondary school programme.</li></ul>

## ISCED field

Field  
Poslovne in upravne vede, pravo

## ISCED subfield

subfield interdisciplinarne izobraževalne  
aktivnosti/izidi, pretežno poslovne in upravne vede,  
pravo

## Qualification level

SQF 7  
EQF 6  
First level

## Learning outcomes

The qualification holder will be able to:  
(general competences)

- demonstrate familiarity with and understanding of processes in the business environment of an organisation and be able to analyse, synthesise and envisage solutions to them and their consequences,
- conduct research in the field of administration and business operations and develop critical and self-critical assessment,
- apply knowledge flexibly in practice,
- be autonomous, (self-)critical and (self-)reflective, carry out (self-)evaluation and strive for quality,
- demonstrate openness and sensitivity to people and social situations and develop communication skills for the local and international environment,
- demonstrate a capacity for ethical reflection and a commitment to professional ethics in the business environment, show respect for non-discrimination and multiculturalism in an organisation and its (international) environment,
- establish and maintain partner relations with co-workers, the employer and other users or groups (local community, advisory services, the commercial sector etc.) and pursue tolerant dialogue,
- demonstrate familiarity with and understanding of the developmental aspirations, differences and needs of the individual,
- manage time, undertake independent preparations and planning, and check own implementation of plans,

(subject-specific competences)

- know and understand the background and history of fundamental disciplines in the field of business and administrative studies, specifically in the fields of economics, entrepreneurship, business IT, human resources, quantitative methods, law and management,
- resolve specific work problems in administration and business operations through the application of scientific methods and procedures,
- coherently master basic knowledge acquired in compulsory subjects, link knowledge from various areas and effect its applied use in practical implementation,
- acquire, select and evaluate new information and interpret it appropriately in context in the area of economics, entrepreneurship, business IT, employees, quantitative methods, law and management,
- understand the general structure of social sciences and the links to its sub-disciplines, primarily economics, business management and business, organisational and humanities studies (interdisciplinary aspect),
- understand and apply critical analysis methods and development of theories, and apply them in solving specific work problems,

- develop skills in the application of knowledge in a specific vocational field by means of practical training,
- use information and communication technologies and systems in the area of administration and business operations,
- demonstrate organisational and leadership skills in companies and institutes and provide mentorship to students and apprentices,
- demonstrate understanding of individual values and value systems and deal with questions of professional ethics,
- head a department and/or group,
- organise active and independent work and train employees for self-education,
- verify and assess employees' achievements and provide feedback,
- communicate with experts from various fields of economic and public life,
- cooperate with interest groups (suppliers, buyers, competition, political circles etc.),
- demonstrate understanding of the relationship between the organisation and the social environment and a capacity to view things and act systemically,
- demonstrate familiarity with and understanding of the theoretical basis of advisory work (transfer of knowledge), master the procedures and principles of consulting work and plan and master changes,
- formulate a complete assessment of the needs of the individual or group and their strengths and weaknesses, taking into account environmental factors (physical, social, cultural), using appropriate procedures and instruments,
- advocate changes to the system that guarantee the basic rights and needs of a user or group.

## Assessment and completion

Students' knowledge is assessed by means of practical exercises and seminar papers, and also via products, projects, performances, services, etc. and by examinations. Examination performance is graded as follows: 10 (excellent); 9 (very good: above-average knowledge but with some mistakes); 8 (very good: solid results); 7 (good); 6 (adequate: knowledge satisfies minimum criteria); 5-1 (inadequate). In order to pass an examination, a candidate must achieve a grade between adequate (6) and excellent (10).

## Progression

Students must acquire at least 45 credits from the first year to progress to the second year, and acquire at least 45 credits from the second year and complete all requirements from the first year (totalling 105 credits) to progress to the third year.

## Transitions

Second-cycle master's study programmes (SQF level 8)

## Condition for obtaining certificate

In order to complete their studies, students must successfully complete all programme study requirements consisting of 180 credits.

## Awarding body

Novo mesto Higher Education Centre, Administration and Business College

URL

[http://fpuv.vs-nm.si/en/1st\\_cycle/](http://fpuv.vs-nm.si/en/1st_cycle/)

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