SLOVENSKO
OGRODJE
KVALIFIKACIJ

Archived

Diplomant poslovne administracije (vs)/diplomantka poslovne administracije (vs)

Selected qualifications

Name of qualification	Diplomant poslovne administracije (vs)/diplomantka poslovne administracije (vs)
Translated title (no legal status)	Diploma in business administration (vs)
Type of qualification	Diploma prve stopnje (VS)
Category of qualification	Izobrazba
Type of education	Professional bachelor's education
Duration	3 years
Credits	180 credits

Admission requirements

• Matura or
• vocational matura; or
• school-leaving examination (prior to 1 June 1995) under any four-year secondary school programme.

ISCED field

Field
Poslovne in upravne vede, pravo

ISCED subfield

subfield interdisciplinarne izobraževalne aktivnosti/izidi, pretežno poslovne in upravne vede, pravo

Qualification level

SQF 7
EQF 6
First level

Learning outcomes

The qualification holder will be able to:

- resolve specific professional problems in the field of business operations, office management, organisation and economics,
- show a knowledge of procedural organisation,
- communicate in Slovenian and foreign languages,
- demonstrate critical reflection and develop social and communication skills,
- show a knowledge and mastery of research methods and procedures for the purposes of studying business functions and the overall operation of the company,
- plan and use IT and systems in support of operations,
- demonstrate autonomy, a critical approach and commitment to quality by taking responsibility for their own work,
- work effectively in a team.

Assessment and completion

Students' knowledge is assessed by means of practical exercises and seminar papers, and also via products, projects, performances, services, etc. and by examinations. Examination performance is graded as follows: 10 (excellent); 9 (very good: above-average knowledge but with some mistakes); 8 (very good: solid results); 7 (good); 6 (adequate: knowledge satisfies minimum criteria); 5–1 (inadequate). In order to pass an examination, a candidate must achieve a grade between adequate (6) and excellent (10).

Progression

Students may progress to the next year if by the end of the academic year they have completed all requirements defined by the study programme for progression to the next year.

Transitions

Second-cycle master's study programmes (SQF level 8)

Condition for obtaining certificate

Students must meet all requirements defined by the study programme to complete their studies.

Awarding body

Independent higher education institute, Doba, Faculty of Applied Business and Social Studies, Maribor

URL

http://www.dobabusiness-school.eu/en/home/
