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Diplomant menedžmenta vseživljenjskega izobraževanja (vs)/diplomantka menedžmenta vseživljenjskega izobraževanja (vs)

Selected qualifications

Name of qualification	Diplomant menedžmenta vseživljenjskega izobraževanja (vs)/diplomantka menedžmenta vseživljenjskega izobraževanja (vs)
Translated title (no legal status)	Diploma in lifelong learning management (vs)
Type of qualification	Diploma prve stopnje (VS)
Category of qualification	Izobrazba
Type of education	Professional bachelor's education
Duration	3 years

Credits

180 credits

Admission requirements

- Matura or
- vocational matura; or
- school-leaving examination (prior to 1 June 1995) under any four-year secondary school programme.

ISCED field

Field
Poslovne in upravne vede, pravo

ISCED subfield

subfield poslovanje in upravljanje, menedžment

Qualification level

SQF 7
EQF 6
First level

Learning outcomes

The qualification holder will be able to:
(general competences)

- understand the wider socio-economic context and analyse, synthesise and find solutions in the field of organising and organisation management,
- understand the importance of the link between business operations and lifelong learning for the competitiveness of a modern economy, apply knowledge and skills from the field of business operations and management of lifelong learning in practice,
- master research methods, procedures and processes to improve the quality of operations and to evaluate lifelong learning programmes,
- demonstrate autonomy, a critical approach and commitment to quality by taking responsibility for their own work,
- develop communication skills and the capacity to network and work flexibly in teams and in various social and cultural settings,
- show (self-)reflection, create a professional identity and show a commitment to professional ethics,
- use information and communication technology for effective support of work and management of data, and demonstrate good familiarity with IT to support education,
- work in the field of business processes, keep abreast of new developments and continue to acquire knowledge,
- introduce innovative approaches to operations and the management of lifelong learning and knowledge in various contexts,

(subject-specific competences)

- make interdisciplinary use of fundamental knowledge in the field of business sciences and management, educational sciences and communication skills, and apply this knowledge in the management of lifelong learning while recognising the needs and characteristics of a target group of users,
- plan, organise and manage education relative to the needs of target groups, the educational context and market needs,

- flexibly place new information and interpretations in the context of lifelong learning management, seek information and sources and handle information,
- understand the interconnection of administrative and management aspects, the professional implementation of programmes and concern for quality and the effective functioning of education programmes and institutions,
- show a positive attitude to learning and understanding the importance of lifelong learning and education and spread this orientation,
- adapt education and training to the needs and demands of learners, the learning context and market laws,
- resolve specific work assignments in the area of organising lifelong learning programmes and career guidance using appropriate diagnostic and prognostic methods and procedures,
- recognise and detect the knowledge and personality potentials of employees, and provide support in their application to benefit the work organisation and wider environment, and manage this knowledge on the department or organisation level,
- provide support and guidance to individuals and groups in independent and proactive planning of careers and lifelong learning,
- demonstrate familiarity with and critically analyse theoretical principles and models of lifelong learning and research findings and apply them in practice by adapting them to the relevant context,
- plan and use information and communication technology and systems as support and a source of information both in the management process and in planning the education process,
- show empathy and communicational openness and an understanding and respect of diversity as a quality,
- reflect on their own work as a key mechanism of professional development of the individual and profession,
- show a knowledge and understanding of the history of the development of organisations in the field of lifelong learning in the national and international context.

Assessment and completion

Students' knowledge is assessed by means of practical exercises and seminar papers, and also via products, projects, performances, services, etc. and by examinations. Examination performance is graded as follows: 10 (excellent); 9 (very good: above-average knowledge but with some mistakes); 8 (very good: solid results); 7 (good); 6 (adequate: knowledge satisfies minimum criteria); 5-1 (inadequate). In order to pass an examination, a candidate must achieve a grade between adequate (6) and excellent (10).

Progression

Students may progress to the next year if by the end of the academic year they have completed all requirements defined by the study programme for progression to the next year.

Transitions

Second-cycle master's study programmes (SQF level 8)

Condition for obtaining certificate

Students must meet all requirements defined by the study programme to complete their studies.

Awarding body

Independent higher education institute, Doba, Faculty of Applied Business and Social Studies, Maribor

URL

<http://www.dobabusiness-school.eu/en/home/>
